

Smile Assessment Form

Please consider each statement carefully and circle **YES** or **NO**. The doctor and members of the dental team will discuss your response with you in confidence.

- | | | |
|--|-----|----|
| 1. I am concerned about the appearance of my teeth or my smile. | YES | NO |
| 2. I am concerned about the whiteness/lack of whiteness of one or more of my teeth. | YES | NO |
| 3. I am concerned about the position or angle of one or more of the teeth. | YES | NO |
| 4. I am concerned about the shape of one or more of my teeth. | YES | NO |
| 5. In social situations, I am sometimes embarrassed by my teeth or my smile. | YES | NO |
| 6. There are some things about my upper front teeth that I would like to change. | YES | NO |
| 7. There are some things about my lower front teeth that I would like to change. | YES | NO |
| 8. I have old fillings/previous dental treatment that is no longer satisfactory to me. | YES | NO |
| 9. I am missing one or more of my teeth. | YES | NO |
| 10. I am interested in learning more about esthetic dentistry. | YES | NO |
| 11. I am interested in learning more about sedation dentistry. | YES | NO |
| 12. It has been more than 2 years since my last dental visit. | YES | NO |

Please use the space below to indicate any other problems, concerns, or questions. We will make every effort to listen attentively to your concerns so that we can present you with the best possible treatment options. Thank you.

Office Dental Insurance Information and Financial Policies

Dear Patient,

Thank you for choosing our office for your dental needs! We would like to acquaint you with our policies regarding dental insurance, schedule changes, etc. We always strive to maintain quality dentistry with compassion in a comfortable and friendly atmosphere. We hope you and your family will feel welcome in our practice and have the ultimate experience in dentistry each visit.

- ◆Dental Insurance-If you have dental insurance, as a service to you, we will submit all claims to the insurance company with all the necessary information and x-rays. Insurance coverage is a contractual agreement between the insurance company and you or your employer. We have no control over this relationship. Therefore, patient payment is expected in-full at the time of service.
- ◆Monthly payments- If you need to make long-term payments, you may qualify for one of our long term payment options offered through one of our financial partnerships. Please see one of our team members for more details.
- ◆ Credits- It is the patient's responsibility alone to inquire about the possibility of a credit on his or her account. If the patient would like to receive a refund check, please contact our office and speak to a team member so that a request may be processed.

We reserve the right to charge for appointments broken or rescheduled without the proper 2 business day notification.

SIGNIFICANT EXPOSURE- Section 32.1-45,1(A) and (B), Code of Virginia (1950, as amended) provides that in the event of significant exposure (e.g. needle stick), consent for testing for Human Immunodeficiency Virus (HIV), Hepatitis B Virus and Hepatitis virus is considered to have been given by the patient and/or healthcare worker thereby granting the hospital the right to perform such tests. Test results are confidential and can only be released in accordance with applicable laws and the policy of a local hospital.

I authorize and release information and payment of my dental insurance to the dentist.

I have read and understand fully the financial options. I agree to accept responsibility for payment of my bill including co-pays, deductibles, or non-covered services requested by me. I understand that in the event my account becomes delinquent I will be responsible for any collections, attorney fees at 33 1/3%, court costs, interest, and any other charges incurred to collect on my account.

Signature of patient or guardian

Date

Patient Authorization for Use and Disclosure of Protected Health Information

Patient Name: _____

Phone Number: _____

Date of Birth: _____

Address: _____

- I hereby authorize Cascades Center for Dental Health to disclose the following health information to:

- I hereby authorize _____ to disclose the following health information to Cascades Center for Dental Health.

Specific Information to be Released:

1. Information to be disclosed:

- Medical record from this date _____ to this date _____
- My entire medical record, including patient histories, office notes (except psychotherapy notes), test results, radiology studies, films, referrals, consults, billing records, insurance records, and records sent to you by other health care providers.

Comments:

2. To the extent applicable, I understand that my medical record may contain information that is considered sensitive under the law. My check mark(s) below indicate (s) that I do NOT permit information of the following type, if it exists, to be released. I understand that if I do not check the box, Cascades Center for Dental Health will release such information about me if it exists.

- | | |
|--|--|
| <input type="checkbox"/> HIV/Aids Infection | <input type="checkbox"/> Sexually Transmitted Infections |
| <input type="checkbox"/> Genetic Information | <input type="checkbox"/> Treatment for alcohol and/or drug abuse |
| <input type="checkbox"/> Mental Health | |

3. I understand that my records are protected under the federal privacy laws and regulations as well as under state law, and cannot be disclosed without my written consent except as otherwise specifically provided by the law.
4. It is my understanding that this authorization will expire in one (1) year from the date signed below. I understand that I may revoke this authorization by notifying Cascades Center for Dental Health. I understand that any previously disclosed information would not be subject to my revocation request.
5. I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, or my eligibility for benefits.

Print Name of Patient

Date

Signature of Patient or Legal Representative (if applicable)

Relationship to Patient

**ACKNOWLEDGEMENT OF RECEIPT OF
NOTICE OF PRIVACY PRACTICES**

You May Refuse to Sign This Acknowledgement

I, _____, have received a copy of this office's Notice of Privacy Practices.

Please Print Name

Signature

Date

For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communication barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (Please Specify)

Office Cancellation Policy

Patients, please be advised that our office requires a two (2) business day notification of any changes to all of our scheduled dental appointments. You *MUST* speak with a team member for this. Any changes that are made after two business days will be subject to a **\$50.00** cancellation fee.

While every attempt is made to confirm scheduled appointments with our patients, this fee also applies to appointments that the patient fails to show up for.

Please sign below, acknowledging that you are aware of our policy.

Name

Date